ERB Management Information System (MIS)

ANNUAL FEE PAYMENT GUIDELINE THROUGH MIS

Access the system through http://registration.erb.go.tz

EXISTING ENGINEERS

- Send mobile SMS to 15200. The format of the SMS is ERB ET1XXX or ERB ET2XXX or ERB PEXXXX or ERB GEXXXX or ERB CEXXXX where XXXX is your RegNo. (MAKE SURE YOU HAVE AIRTIME OF Tsh 100)
- 2. You will receive an SMS with Username and Password
- 3. Then LOGIN button shall be obtained from the top right-hand corner of http://registration.erb.go.tz
- 4. After Successful Login, Update your Profile (Including Personal details, Contact details, Academic & Work experience)
- 5. VALID PHONE NUMBER IS VERY IMPORTANT Otherwise you will not receive Control number (Mobile number format should be 255 XXXX XXXXXXX).
- 6. To edit Mobile number and Email in Profile Click Contact Details then Click Edit as shown below

O User Dashboard	G > Contacts									
MEMBER DETAILS		\sim								
🖭 Profile 🗸 🗸	𝘵 Contacts									
Personal Details										
Contact Details	Physical Address	Mbweni								
Academic Details	Phone	255XXXXXXXXX								
	Postal Address	Box								
work Experience	Email	myemail@domain.com								

- 7. To retrieve Annual fees Control Number go to Bills & Payments and Select My Bills then Click PAY
- 8. Make sure you edit your mobile number before pressing the PAY NOW button as shown below.

MEMBER DETAILS														
E Profile	<	P My	P My Bills											
Applications		Show 10 - entries Search:												
Company Company	<	# 🔺	Service 🕴	Bill Date	÷	Bill Due Date	¢	Total Amount	¢	Control Number	÷	Status 🔅	Action	÷
1 Testing Laboratory	<	1	Annual Fee	Jan, 03 2020 03:16 PM		Apr, 02 2020 03:16 PM		120000.0			1	Not Paid	PAY NOW	>
BILLS & PAYMENTS		Showin	a 1 to 1 of 1 entri	oc.										
Bills & Payments	~	Previous 1 Next												
My Bills														
My Payments														
Generic Bills														

9. For EDF PAYMENTS go to Bills & Payments and Select My Payments you will see the EDF NOTICE WITH THE CONTROL NUMBER which are(994880009519 for TZS or 994880009521 for USD)

N.B: For Consulting Engineers, **Firm's** Annual Fee & Practicing License will also be obtained in **"My Bills"** on Bills & Payments